State of Wisconsin
Document Sales Catalog

Official State Publications
State Agency Publications
Ordering Information
Order Form

Updated: May 23, 2013

Wisconsin Department of Administration
Document Sales and Distribution
DOA-3461

Webpage: http://www.doa.state.wi.us/section_detail.asp?linkcatid=266&linkid=49&locid=2&sname=Enterprise%20Fleet
E-mail: DOADocumentSalesInformation@wisconsin.gov

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Wisconsin Department of Administration
Document Sales and Distribution

ORDERING INFORMATION

Before ordering please review our Document Sales Catalog for the latest information. There are several ways you may obtain a Document Sales Catalog:

- Call the Document Sales office – (608) 266-3358
- E-mail the Document Sales office - DOADocumentSalesInformation@wisconsin.gov
- Fill out a Document Sales Order Form - DOA-3330, on the Internet. Available in either MSWord format or Adobe Acrobat format.

Prices shown in the Document Sales catalog do not include sales tax. Wisconsin residents are required to pay 5% state sales tax, unless exempt by law. There will be an additional 0.5% county sales tax and a 0.1% or 0.5% stadium tax, where applicable, unless exempt by law. **All prices are subject to change without notice.** Incorrectly filled out orders are subject to return and delay. If you need assistance, please call 608-266-3358.

CREDIT CARD ORDERS

The Document Sales Section accepts Visa and MasterCard. There is a **$2.50** nonrefundable credit card processing fee. You may Call, Mail, or Fax your order to:

Document Sales & Distribution
4622 University Avenue
Madison WI 53705-2156
Phone Orders: (608) 266-3358, or (800) 362-7253
Fax: (608) 261-8150
E-mail: docsales@doa.state.wi.us

Document Sales business hours are 7:45 am through 4:30 pm Monday through Friday.
Please include the signature of the credit card holder and the expiration date indicated on the card when mailing or faxing a Document Sales order. Document Sales Order Form - DOA-3330 (MSWord or Adobe Acrobat format)

MONEY ORDER AND CHECK ORDERS

Complete Document Sales Order Form - DOA-3330, (MSWord format or Adobe Acrobat format) and send with a Money Order or Check payable to:

WI Department of Administration.

STATE AGENCY ORDERS

Complete Document Sales Order Form DOA-3330, MSWord format or Adobe Acrobat format and use U.S.P.S or Inter-D mail to submit an order to our office. Please include a valid Customer Use Code on the order form.

Mailing Address: Wisconsin Department of Administration
Document Sales & Distribution
4622 University Avenue
Madison WI 53705-2156

Inter-D Address: DOA / Document Sales/ 4622 University Ave
Information: (608) 266-3358, Information or Ordering
Phone Orders: (800) 362-7253
Fax: (608) 261-8150
Email: DOADocumentSalesInformation@wisconsin.gov
Web Site: www.doa.state.wi.us/section.asp?linkid=1
Location: 4622 University Avenue
Madison, WI 53705-2156
(Rear of building)
Business Hours: 7:45 am to 4:30 pm Monday through Friday

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RETURN POLICY

1. Document Sales will accept purchased items under the following provisions:
   - The item is received by Document Sales within 90 days from purchase date.
   - The item is returned in excellent; resalable condition.
   - Out of date publications will not be accepted for refund or exchange.
   - Claims for short shipments and shipping errors must be made within 14 days of receipt of goods.
   - Claims for non-receipt of an order must be made within 30 days of placing your order.

2. Please include the following in your return:
   - The reason for returning the item.
   - Contact information – should Document Sales have any questions.

3. CD’s are Non Returnable.

State of Wisconsin
Department of Administration
Document Sales and Distribution
4622 University Avenue
Madison, WI 53705-2156
DOADocumentSalesInformation@wisconsin.gov

DOA-3330 (R4/2011)

Document Sales Order

Ordered By:

Name _____

Organization's Name _____

Street Address _____

P. O. Box _____

City, State and ZIP + 4 _____

Daytime Telephone ( ) _____

E-mail Address _____

Ship To: (if different from above)

Name _____

Organization's Name _____

Street Address _____

P. O. Box _____

City, State and ZIP + 4 _____

To Order and/or for further Information please call:
(608) 266-3358 or Long Distance: 1-800-DOC-SALE (362-7253)

FAX: (608) 261-8150

Please make Check or Money Order payable to:
WI Department of Administration

Open Monday through Friday, 7:45 am to 4:30 p.m.

Inter-D Address: DOA / 4622 University Ave. / DocSales

Stock Number	Quantity	Description	Item Price	Total

Subtotal	
Add 5% state sales tax (WI residents only)	
Add 0.5% WI county sales tax (if applicable)	
Add 0.1% or 0.5% stadium tax (if applicable)	
Add $2.50 Credit Card Processing Fee (if applicable)	
Total	

- **Your order is subject to return if there are errors on the Order Form and/or an incorrect amount was submitted.**
- **For assistance please call: (608) 266-3358**

State Government Customers Only

General Services Billing Information

Customer Use Code	
Optional Data	
Optional Order Number	

Authorized Signature:

Credit Card Customers Only

- Orders by phone are accepted when purchases are made with VISA or MasterCard
- Include Credit Card Account Number, Signature, and Credit Card Expiration Date.
- The billing address above must match address on your credit card statement.

☐ MasterCard ☐ VISA

Credit Card Number

Expiration Date (mm/dd/ccyy) | Credit Verification Code CVC

Signature

For Office Use Only

Date (mm/dd/ccyy)	CSR
Order No.	Customer No.
Approval No.	New Exp. Date (mm/dd/ccyy)

Amount Paid

Payment Type ☐ CA ☐ CH ☐ V/MC ☐ GSBS ☐ FR

This form can be made available in accessible formats to qualified individuals with disabilities. This order form may be reproduced.

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Document Sales Catalog: *Official State Publications*

Wisconsin Statutes http://www.legis.state.wi.us/rsb/bookinf.html

Call (608) 266-3358 about availability of earlier statute publications.

2011-2012 Hard Cover 6 Volume set	With postage	363-11D	94.00
	w/o postage		86.00
2011-2012 Soft Cover 6 Volume set	With postage	365-11D	59.00
	w/o postage		51.00
2009-2010 Hard Cover 5 Volume set **Sold Out**	With postage	363-09D	N/A
	w/o postage		N/A
2009-2010 Soft Cover 5 Volume set **Sold Out**	With postage	365-09D	N/A
	w/o postage		N/A
2007-2008 Hard Cover 5 Volume set	with postage	363-07D	76.00
	w/o postage		70.00
2007-2008 Soft Cover 5 Volume set.	with postage	365-07D	60.00
	w/o postage		54.00
2005-2006 Hard Cover 5 volume set.	with postage	363-05D	38.00
	w/o postage		35.00
2005-2006 Soft Cover 5 volume set. **Sold Out**	with postage	365-05D	N/A
	w/o postage		N/A
2003-2004 Hard Cover 5 volume set.	with postage	363-03D	38.00
	w/o postage		35.00
2003-2004 Soft Cover 5 volume set. **Sold Out**	with postage	365-03D	N/A
	w/o postage		N/A
2001-2002 Hard cover. 5 volume set. 6822 pages.	with postage	363-01D	38.00
	w/o postage		35.00
2001-2002 Soft cover. 5 volume set. 6822 pages. **Sold Out**	with postage	365-01D	N/A
	w/o postage		N/A

WisLaw® www.legis.state.wi.us/rsb/cdinfo.html

Wisconsin Statutes & Annotations, Administrative Code, Wisconsin Acts, Attorney General Opinions, Constitutions, and Supreme Court Rules on CD-ROM. WisLaw is available by subscription for 12-month periods. Contact Document Sales for license agreement and order forms.

Call (608) 266-3358 about availability of earlier CD's

WisLaw Subscription plus License-no more than one user	381D	99.00
WisLaw Subscription plus License-no more than four users	382D	149.00
WisLaw Subscription plus License-no more than ten users	383D	199.00

Reprints of Individual Chapters of Wisconsin Statutes	Chpt. Num. + "S"	6.25

Laws of Wisconsin *(Session Laws)*

Call (608) 266-3358 about availability of earlier (Session Laws) publications.

2011 – Vol. 1 and 2	With postage	350-11D	48.85
	w/o postage		44.15
2009 – Vol. 1 and 2	with postage	350-09D	39.00
	w/o postage		34.00
2007 – Vol. 1 and 2	with postage	350-07D	32.50
	w/o postage		28.35
2005 – Vol. 1 and 2	with postage	350-05D	34.25
	w/o postage		29.10
2003 - Vol. 1 and 2	with postage	350-03D	35.75
	w/o postage		32.30
2001 - Vol. 1 and 2	with postage	350-01D	47.65
	w/o postage		42.05
1999 - Vol. 1 and 2	with postage	350-99D	47.00
	w/o postage		42.75
1997 - Vol. 1, 2, and 3.	with postage	350-97D	75.50
	w/o postage		71.00

Order Form
How to Order

Wisconsin Administrative Code

http://www.legis.state.wi.us/rsb/index.html

Administrative Code Price List

The Wisconsin Administrative Code consists of 141 individual codes published by the Legislative Reference Bureau. Document Sales sells codes individually or as a group. Additionally, Document Sales offers an annual subscription that provides supplements of changes on a monthly basis.

Write, phone, or email Document Sales to obtain a listing of codes and prices.

Wisconsin Administrative Register	198AS	60.00

Notice Section & Emergency Rules

(Annual Subscription)

The Legislative Reference Bureau publishes the register twice monthly to provide information on proposed Administrative Rules, notices of public hearings, emergency rules in effect, and other rule-related activities. Please note that subscribers to the complete Wisconsin Administrative Code automatically receive this subscription. Subscribers to individual Administrative Codes automatically receive registers that affect their codes.

Wisconsin Blue Book

http://www.legis.state.wi.us/lrb/bb/

The Wisconsin Blue Book provides a wealth of information about the State of Wisconsin and its government. The Legislative Reference Bureau publishes this book every other year. The book is 6" x 9" in size. Hard cover only.

Call (608) 266-3358 for availability of earlier publications

2011-2012 Edition	with postage	239-11D	10.30
	w/o postage		7.30

Wisconsin Town Law Forms *(Printed)*	with postage	340D	18.45
Legislative Reference Bureau booklet that contains forms based on statutory language applicable to town officials. 245 pages based on 2011 - 2012 Statutes. 8-1/2" x 11". Hot glue bound with paper cover.	w/o postage		13.55

Legislative Document Subscription Service

2013-2014 Legislative Session

A set of legislative publications covering the period of the biennial session, (01/01/2013 to 12/31/2014), including the Bills, Resolutions and Amendments, ACTS *(Slip Laws)*, Daily Journals, Weekly Bulletin of Proceedings, Hearing Notices, and Clearing House Rules

Without postage is restricted to Agencies in the State of Wisconsin Inter-Departmental Mail Services delivery area.

Notice: We are unable to provide any Back-issues of missed materials.

Complete Service	with postage	370D	845.00
	w/o postage		500.00
Bills, Resolutions & Amendments	with postage	371D	335.00
	w/o postage		160.00
Slip Laws *(ACTS)*	with postage	372D	85.00
	w/o postage		20.00
Daily Journals	with postage	373D	145.00
	w/o postage		55.00
Weekly Bulletin of Proceedings	with postage	374D	350.00
	w/o postage		200.00
Committee Hearing Notices	with postage	375D	85.00
	w/o postage		15.00
Clearing House Rules	with postage	376D	95.00
	w/o postage		65.00

Order Form
How to Order

Document Sales Catalog: *State Agency Publications*

DEPARTMENT OF ADMINISTRATION http://www.doa.state.wi.us/

COAT OF ARMS Full color, 11" x 14", Suitable for framing.		527D	3.40
Accident Prevention Guide for New Employees *(State Agencies Only)*		1050D	Free
Workplace Safety Committees Technical Assistance Manual *(State Agencies Only)*		1051D	Free
Office Ergonomic Assessment & Implementation Guide *(State Agencies Only)*		1052D	Free
Guide To Developing a Fall Protection Program *(State Agencies Only)*		1053D	Free
Office Ergonomic & Workplace Violence Prevention *(State Agencies Only)*		1054D	Free
Personal Protective Equipment Design *(State Agencies Only)*		1055D	Free
Improving VDT Work Causes & Control *(State Agencies Only)*		1056D	7.70
Safety & Health Fundamentals for Office Supervisors *(State Agencies Only)*		1057D	Free
Health & Safety in the Office Environment Booklet *(State Agencies Only)* Developed by the Wisconsin State Safety Council and the Bureau of State Risk Management for the purpose of providing information, guidelines and useful tips that will help office employees (public and private) prevent a work related injury or illness. Topics include slips, trips, and falls, proper lifting techniques, fire and electrical safety, office ergonomics and indoor air quality.		1058D	Free
Powered Industrial Truck Operators Manual *(State Agencies Only)*		1059D	Free
Principles of Accident Investigation & Analysis *(State Agencies Only)*		1061D	Free
Guide To Developing Your Written Health & Safety Program *(State Agencies Only)*		1063D	Free
Safety & Health Fundamentals for Supervisors *(State Agencies Only)*		1065D	Free
Health & Safety in the Office Environment Video This award winning 20-minute video was developed by the Wisconsin State Safety Council and the Bureau of State Risk Management for the purpose of providing information, guidelines and useful tips that will help office employees *(public and private)* prevent a work related injury or illness. Topics include slips, trips, and falls, proper lifting techniques, fire and electrical safety, office ergonomics and indoor air quality.		1071D	24.95
Workplace Violence & Threats Zero Tolerance Poster & Video *(VHS)*		1072D	297.75
(For State Agencies Only)			Free
3" Arc Flash Warning Labels	PKG of 50	3003D	25.70
Printed Brady 3" Arc Flash Warning Labels	PKG of 100		47.70
4" Arc Flash Warning Labels	PKG of 50	3004D	27.70
Printed Brady 4" Arc Flash Warning Labels	PKG of 100		50.70
Document Sales Catalog Catalog listing of documents sold by WI Department of Administration - Document Sales		7000D	Free
Administrative Code Price List Listing of Administrative Codes for sale by WI Department of Administration - Document Sales		7001D	Free
2013 Calendar with Paydays & Holidays (Shipping added if outside of Inter-D area)	PKG of 10	DETCAL2013	8.45

DEPARTMENT OF AGRICULTURE TRADE & CONSUMER PROTECTION http://www.datcp.state.wi.us/index.jsp

For questions about the list call DATCP at (608) 224-4795. *CD's are updated on the first of every month.
CD's are Print on Demand please allow 2 to 3 days for shipping or pick-up

***DATCP Food & Meat with Info Codes CD**		97CD	15.05
***DATCP Dairy Producers CD**		98CD	15.05
***DATCP All Licenses CD**		99CD	15.05

DEPARTMENT OF CHILDREN & FAMILIES http://dcf.wi.gov/

Child Care Documents (The following Documents are Distributed to Child Care Agencies only)

Exit Interview Confirmation	Pkg. of 25	DCFF60	No Charge
Removal of Records Receipt - Child Care Centers	Pkg. of 10	DCFF2630	No Charge
Compliance Statement - Certified School-Age Child Care	Pkg. of 10	DCFF2664	No Charge

DEPARTMENT OF CHILDREN & FAMILIES	http://dcf.wi.gov/		
Child Care Documents (The following Documents are Distributed to Child Care Agencies only)			
Compliance Statement - Certified Family/In-Home Child Care	Pkg. of 10	DCFF2665	No Charge
Initial License Application Group Child Care Center	Pkg. of 15	DCFFCFS0065	No Charge
Initial License Application Family Child Care Center	Pkg. of 15	DCFFCFS0067	No Charge
Site Visit Comments/Recommendations	Pkg. of 25	DCFFCFS0809	No Charge
Initial Licensing Checklist-Family Child Care Center (packages of individual pages cannot be ordered)	14 Pkgs. of 15	DCFFCFS2241	No Charge
Initial Licensing Checklist-Group Child Care Center (packages of individual pages cannot be ordered)	20 Pkgs. of 15	DCFFCFS2242	No Charge
Youngstar Reading the Stars	Pkg. of 50	DCFP2753	No Charge
Youngstar Reading the Stars *(Spanish)*	Pkg. of 25	DCFP2753S	No Charge
Youngstar Parent Brochure	Pkg. of 25	DCFP387A	No Charge
Youngstar Parent Brochure *(Spanish)*	Pkg. of 25	DCFP387AS	No Charge
Youngstar Parent Brochure	Pkg. of 25	DCFP387B	No Charge
Youngstar Provider Brochure	Pkg. of 25	DCFP388	No Charge
Youngstar Provider Brochure *(Spanish)*	Pkg. of 25	DCFP388S	No Charge
Your Child Care – Is it Legal?	Pkg. of 50	DCFPPS503	No Charge
Your Guide to Choosing Child Care	Pkg. of 50	DCFPDWSW11064	No Charge
Standards & Checklist-Page 1 through 10 (packages of individual pages cannot be ordered)	10 Pkgs. of 15	DCFFDWSW49	No Charge
Choosing Child Care (Spanish)	Pkg. of 50	DWSW11064SP	No Charge
Day Care Child Enrollment History	Pkg. of 25	DWSW13251	No Charge
Child Support Documents (The following Documents are Distributed to Child Support Agencies only)			
Guardians Application for Child Services	Pkg. of 25	DCFFDWSC11002	No Charge
Parent Application for Child Support	Pkg. of 25	DCFFDWSC11053	No Charge
Parent Application for Child Support Services (Hmong)	Pkg. of 10	DCFFDWSC11053H	No Charge
Parent Application for Child Support Services (Spanish)	Pkg. of 10	DCFFDWSC11053S	No Charge
Interim Financial Summary to Child Support Agency	Pkg. of 50	DCFFDWSC16214	No Charge
Job Loss & Child Support	Pkg. of 25	DCFP32	No Charge
Wisconsin Child Support Program Reference Guide	Pkg. of 25	DCFP68	No Charge
What Happens If I Don't Pay Child Support	Pkg. of 25	DCFP69	No Charge
Your Guide to Getting Child Support	Pkg. of 25	DCFPDWSC812	No Charge
Wisconsin Child Support Program (Hmong)	Pkg. of 10	DCFPDWSC812H	No Charge
Guide to Getting Child Support (Spanish)	Pkg. of 10	DCFPDWSC812SP	No Charge
Guidelines for Setting Child Support	Pkg. of 25	DCFPDWSC824	No Charge
Guidelines for Setting Child Support (Hmong)	Pkg. of 10	DCFPDWSC824H	No Charge
Guidelines for Setting Child Support (Spanish)	Pkg. of 10	DCFPDWSC824S	No Charge
Your Guide for Changing & Ending Support	Pkg. of 25	DCFPDWSC861	No Charge
Your Guide for Changing & Ending Support (Hmong)	Pkg. of 10	DCFPDWSC861H	No Charge
Your Guide for Changing & Ending Support (Spanish)	Pkg. of 10	DCFPDWSC861S	No Charge
Medicaid, Repayment of Birth Cost (Hmong)	Pkg. of 10	DCFPDWSC11777H	No Charge
Your Guide to Repaying Birth Cost (Spanish)	Pkg. of 10	DCFPDWSC11777S	No Charge
National Medical Support Notice	Pkg. of 25	DCFPDWSC12833	No Charge
Online Services Card	Pkg. of 25	DCFPDWSC14677	No Charge
Help Your Baby Get a Step Ahead in Life	Pkg. of 25	DCFPDWSC15444	No Charge
Your Guide to Paying Child Support	Pkg. of 25	DCFPDWSC864	No Charge
Child Support What the Paying Parents Need to Know (Hmong)	Pkg. of 10	DCFPDWSC864H	No Charge
Your Guide to Child Support & Badger Care Plus	Pkg. of 25	DCFPDWSC11778	No Charge
Your Guide to Child Support Services	Pkg. of 25	DCFPDWSC16148	No Charge
Guide to Support Services (Hmong)	Pkg. of 10	DCFPDWSC16148H	No Charge
Guide to Support Services (Spanish)	Pkg. of 10	DCFPDWSC16148S	No Charge
Your Guide to Past Due Support	Pkg. of 25	DCFPDWSC16151	No Charge
Guide to Past Due Support (Hmong)	Pkg. of 10	DCFPDWSC16151H	No Charge
Guide to Past Due Support (Spanish)	Pkg. of 10	DCFPDWSC16151S	No Charge
Confidential Info Release Authorization	Pkg. of 25	DES11377	No Charge
Employer Check List for Child Support Income Withholding	Pkg. of 25	DES11741P	No Charge
Employers Guide C/S Withholding List/Coupons	Pkg. of 25	DES11743P	No Charge
Payment of Child Support for Substitute Care	Pkg. of 25	DWSC823P	No Charge
Child Support What the Paying Parents Need to Know (Spanish)	Pkg. of 10	DWSC864SP	No Charge
Employers Guide to Child Support	Pkg. of 25	DWSC868P	No Charge
New Mom and Dad Folders	Pkg. of 10	DWSC870P	No Charge
New Mom and Dad (Hmong)	Pkg. of 10	DWSC870HP	No Charge
New Mom and Dad (Spanish)	Pkg. of 10	DWSC870SP	No Charge
New Privacy Protections, Child Support	Pkg. of 25	DWSC11376	No Charge
Employers Guide to Income Withholding	Pkg. of 10	DWSC11742P	No Charge
Medicaid, Repayment of Birth Cost (Spanish)	Pkg. of 10	DWSC11777SP	No Charge
Medicaid, Child Support and You (Hmong)	Pkg. of 10	DWSC11778HP	No Charge
Medicaid, Child Support and You (Spanish)	Pkg. of 10	DWSC11778SP	No Charge
Wisconsin Child Support Lien Docket Handbook	Pkg. of 5	DWSC12306P	No Charge
Child Support Vehicle Lien	Pkg. of 200	DWSC12604P	No Charge
Notice of Language Assistance	Pkg. of 25	DWSC13739P	No Charge

DEPARTMENT OF CHILDREN & FAMILIES http://dcf.wi.gov/

Child Support Documents (The following Documents are Distributed to Child Support Agencies only)			
Help Your Baby Get a Step Ahead in Life (Hmong)	Pkg. of 10	DWSC15444HP	No Charge
Help Your Baby Get a Step Ahead in Life (Spanish)	Pkg. of 10	DWSC15444SP	No Charge
Legal Fatherhood-What Mothers & Fathers Should Know (Hmong)	Pkg. of 10	DWSC15445HP	No Charge
Legal Fatherhood-What Mothers & Fathers Should Know (Spanish)	Pkg. of 10	DWSC15445SP	No Charge
Foster Care Documents (The following Documents are Distributed to Foster Care Agencies only)			
Information for Foster Parents (Page 1)	Pkg. of 25	CFS0872A-1	No Charge
Information for Foster Parents (Page 2)	Pkg. of 25	CFS0872A-2	No Charge
Information for Foster Parents (Page 3)	Pkg. of 25	CFS0872A-3	No Charge
Information for Foster Parents (Page 4)	Pkg. of 25	CFS0872A-4	No Charge
Information for Foster Parents (Page 5)	Pkg. of 25	CFS0872A-5	No Charge
Information for Foster Parents (Page 6)	Pkg. of 25	CFS0872A-6	No Charge
Protective Plan *(Spanish)*	Pkg. of 25	DCFF2179S	No Charge
Child's Personal Record	Pkg. of 50	DCFFCFS0103	No Charge
Foster Parent Identification Card	Pkg. of 100	DCFFCFS0874	No Charge
Protective Plan	Pkg. of 50	DCFFCFS2179	No Charge
Protective Plan *(Hmong)*	Pkg. of 25	DCFFCFS2179H	No Charge
Applicant/Licensee Right & Responsibilities	Pkg. of 50	DCFP2498	No Charge
DCF 56 Family Foster Care for Children	Pkg. of 10	DCFPPFS0131	No Charge
Understanding the Uniform Foster Care Rate	Pkg. of 50	DCFPPFS0142	No Charge
Child Foster Care	Pkg. of 50	DCFPPFS0488	No Charge
Foster Homes Liability Insurance Program	Pkg. of 10	DCFPPFS2010	No Charge
Supporting Foster Families	Pkg. of 10	PFS4021	No Charge
HFS 58 Eligibility for Kinship Care & Long Term Kinship Care Program	Pkg. of 25	PFS4071	No Charge
W2 Documents (The following Documents are Distributed to W2 Agencies only)			
Facing Domestic Violence Posters	Pkg. of 1	DCFP373	No Charge
Facing Domestic Violence Posters (Hmong)	Pkg. of 1	DCFP373H	No Charge
Facing Domestic Violence Posters (Spanish)	Pkg. of 1	DCFP373S	No Charge
Client Voluntarily Declining Aid	Pkg. of 25	DWSW2233	No Charge
Information About Your W-2 Rights (English)	Pkg. of 1	DCFP2550	No Charge
Information About Your W-2 Rights (Hmong)	Pkg. of 1	DCFP2550H	No Charge
Information About Your W-2 Rights (Spanish)	Pkg. of 1	DCFP2550S	No Charge
Information About Your W-2 Rights (Somalia)	Pkg. of 1	DCFP2550SO	No Charge
Domestic Violence Brochure	Pkg. of 25	DCFP2614	No Charge
Good Cause Notice	Pkg. of 25	DCFFDWSP2018	No Charge
Rights and Responsibilities A Help Guide	Pkg. of 50	DCFPDWSP398	No Charge
Good Cause Claim	Pkg. of 25	DCFFDWSP2019	No Charge
Electronic Fund Transfer	Pkg. of 25	DCFFDWSP10791	No Charge
What to Bring With You	Pkg. of 50	DCFPDWSP2372	No Charge
Benefits and Services Offered with Wisconsin Works (W-2)	Pkg. of 50	DCFPDWSP11890	No Charge

DEPARTMENT OF JUSTICE http://www.doj.state.wi.us/

Physical Evidence Handbook 8th Edition Published in 2009 by the Department of Justice, State Crime Laboratories, this publication provides a general procedural guide for those concerned with administration of justice. It outlines necessary and efficient methods for dealing with physical evidence in crime cases. 254 pages, 5 ½" x 8 ½", hot glue bound with paper cover.		1077D	8.80
Selected Excerpts from the Wisconsin Statutes 2009-2010 *(Criminal Code, etc.)* Available online only at: https://wilenet.org/		1078D	N/A
Selected Excerpts - Attorneys Edition from 2009-2010 **Sold Out** **Wisconsin Statutes** 1,194 page Attorneys edition of the Selected Excerpts.		1080D	N/A
Binder for Law Enforcement Officers Criminal Law Handbook		1081D	4.80
Miranda Card	PKG of 25	1085D	3.20
Miranda Card (Spanish)	PKG of 25	1085SD	3.20
Uniform Traffic & Misdemeanor Bail Schedule 2013		1203D	6.00
DOJ Crime Laboratory Items			
Sexual Assault Evidence Collection Kits *(for Victims & Suspects)*		1205D	18.05
Biological Specimen Evidence Kits *(AKA Stain Kit)*		1206D	13.50

OFFICE OF JUSTICE ASSISTANCE http://oja.state.wi.us/

Community Emergency Response Team-Instructor Guide **Print on Demand allow 2 to 3 business days**	2120D	26.75
Community Emergency Response Team-Participant Manual **Print on Demand allow 2 to 3 business days**	2121D	19.60
S A R T Protocol (WI Sexual Assault Response Team) **Print on Demand allow 2 to 3 business days**	2122D	10.75
Prosecutor's Sexual Assault Reference Book **Print on Demand allow 2 to 3 business days**	2123D	21.80

DEPARTMENT OF NATURAL RESOURCES http://www.dnr.state.wi.us/		
Wisconsin Land Legacy Report With hundreds off stunning maps, photos, graphs and text, the report describes the special places in Wisconsin that will be critical to meet conservation and recreation needs for the next fifty years. Identified over a three-year process involving the public, non-profit organizations, and natural resource professionals, these Legacy Places are, collectively, what "makes Wisconsin, Wisconsin.	1066D	23.00
Wisconsin Storm Water Manual	1720-1D	5.90
Industrial Storm Water Pollution Prevention Planning	1723D	3.65
Wisconsin Guidance for Industrial Storm Water Sampling	1724D	3.65
Groundwater Sampling Desk Reference	1728D	4.45
Groundwater Sampling Field Manual	1729D	5.30

DEPARTMENT OF REVENUE http://www.dor.state.wi.us/		
Manufacturing Sales Packet [2010 Edition] The Manufacturing Sales Packet is published annually. It contains the prior years' fielded sales of manufacturing and commercial property. **Print on Demand allow 2 to 3 business days**	71-10D	64.80
Manufacturing Sales Packet [2011 Edition] The Manufacturing Sales Packet is published annually. It contains the prior years' fielded sales of manufacturing and commercial property. **Print on Demand allow 2 to 3 business days**	71-11D	63.55
2001 WI Property Assessment Vol. 2 w/tabs **Print on Demand allow 2 to 3 business days**	26D	22.15
2013 WI Property Assessment Manuel Vol. 1 w/tabs **Print on Demand allow 2 to 3 business days**	29D	61.95

DEPARTMENT OF SAFETY & PROFESSIONAL SERVICES http://dsps.wi.gov/		
Books & CDs contain the Code, Statutes and Department Rules pertinent to the named practice. *All books & CD's are **PRINT ON DEMAND**; please allow 2 to 3 Business days before shipping or pick-up.*		
Accounting-Book	2D	15.00
Accounting-CD	2CD	7.50
Acupuncture-Book	451D	15.00
Acupuncture-CD	451CD	7.50
Architects, Landscape Architects, Engineers, Designers, Land Surveyors-Book	7D	15.00
Architects, Landscape Architects, Engineers, Designers, Land Surveyors-CD	7CD	7.50
Athletic Trainer-Book	5D	15.00
Athletic Trainer-CD	5CD	7.50
Auctioneer & Auction Companies-Book	480D	15.00
Auctioneer & Auction Companies-CD	480CD	7.50
Barbering & Cosmetology-Book	175D	15.00
Barbering & Cosmetology-CD	175CD	7.50
Boxing & Mixed Martial Arts-book	444D	15.00
Boxing & Mixed Martial Arts-CD	444CD	7.50
Cemetery Authorities Salespersons & Pre-need Sellers-Book	20D	15.00
Cemetery Authorities Salespersons & Pre-need Sellers-CD	20CD	7.50
Charitable Organizations Professional & Council Fund Raising-Book	10D	15.00
Charitable Organizations Professional & Council Fund Raising-CD	10CD	7.50
Chiropractic Medicine-Book	13D	15.00
Chiropractic Medicine-CD	13CD	7.50
Dentistry & Dental Hygiene-Book	17D	15.00
Dentistry & Dental Hygiene-CD	17CD	7.50
Dietetics-Book	193D	15.00
Dietetics-CD	193CD	7.50
Funeral Directors & Funeral Establishments-Book	16D	15.00
Funeral Directors & Funeral Establishments-CD	16CD	7.50
Professional Geology Professional Hydrology & Professional Soil Science-Book	209D	15.00
Professional Geology Professional Hydrology & Professional Soil Science-CD	209CD	7.50

DEPARTMENT OF SAFETY & PROFESSIONAL SERVICES **http://dsps.wi.gov/**

Books & CDs contain the Code, Statutes and Department Rules pertinent to the named practice.

All books & CD's are **PRINT ON DEMAND**; please allow 2 to 3 Business days before shipping or pick-up.

Hearing Instrument Specialists Speech-Language Pathologist & Audiologists-Book	36D	15.00
Hearing Instrument Specialists Speech-Language Pathologist & Audiologists-CD	36CD	7.50
Home Inspectors-Book	441D	15.00
Home Inspectors-CD	441CD	7.50
Interior Design-Book	442D	15.00
Interior Design-CD	442CD	7.50
Massage Therapists & Bodyworkers-Book	15D	15.00
Massage Therapists & Bodyworkers-CD	15CD	7.50
Marriage & Family Therapy, Professional Counseling & Social Work-Book	215D	15.00
Marriage & Family Therapy, Professional Counseling & Social Work-CD	215CD	7.50
Medicine-Book	498D	15.00
Medicine-CD	498CD	7.50
Music Art & Dance Therapy-Book	440D	15.00
Music Art & Dance Therapy-CD	440CD	7.50
Nursing-Book	53D	15.00
Nursing-CD	53CD	7.50
Nursing Home Administrators-Book	54D	15.00
Nursing Home Administrators-CD	54CD	7.50
Occupational Therapists & Occupational Therapy Assistants-Book	216D	15.00
Occupational Therapists & Occupational Therapy Assistants-CD	216CD	7.50
Optometry-Book	56D	15.00
Optometry-CD	56CD	7.50
Pharmacy-Book	59D	15.00
Pharmacy-CD	59CD	7.50
Physical Therapy & Physical Therapist Assistants-Book	203D	15.00
Physical Therapy & Physical Therapist Assistants-CD	203CD	7.50
Podiatric Medicine & Surgery-Book	448D	15.00
Podiatric Medicine & Surgery-CD	448CD	7.50
Private Detectives & Private Security Personnel-Book	501D	15.00
Private Detectives & Private Security Personnel-CD	501CD	7.50
Psychology-Book	62D	15.00
Psychology-CD	62CD	7.50
Real Estate Appraisers-Book	458D	15.00
Real Estate Appraisers-CD	458CD	7.50
Real Estate-Book	459D	15.00
Real Estate-CD	459CD	7.50
Sanitarian-Book	251D	15.00
Sanitarian-CD	251CD	7.50
Sign Language Interpreting-Book	139D	15.00
Sign Language Interpreting-CD	139CD	7.50
Substance Abuse Counseling–Book	964D	15.00
Substance Abuse Counseling-CD	964CD	7.50
Veterinary Medicine & Veterinary Technicians-Book	84D	15.00
Veterinary Medicine & Veterinary Technicians-CD	84CD	7.50

DEPARTMENT OF SAFETY & PROFESSIONAL SERVICES http://dsps.wi.gov/

Private Onsite Wastewater Treatment System *(P.O.W.T.S.)* Manuals
The following are **Print on Demand** please allow 2 to 3 business days

Single Pass Sand Filter	R-06/99	10595D	7.35
Recirculating Sand Filter	R-06/99	10628D	7.45
Split Bed Recirculating Sand Filter System	R-06/99	10656D	7.65
Drip Line Effluent Dispersal	R-06/99	10657D	7.60
Mound *(version 2)*	R-11/12	10691D	9.50
In-Ground Soil Absorption *(version 2)*	R-11/12	10705D	9.10
Pressure Distribution *(version 2)*	R-11/12	10706D	9.00
At Grade Pressure Distribution *(version 2*	R-01/12	10854D	9.15
Holding Tank Component Manual *(version 2)*	R-01/12	10855D	8.40
9 POWT (With Vol. 2 Manuals)		10708D	75.20

Safety and Professional Services Forms

Cross Connection Control Performance Test	PKG of 25	SBD9927	7.00
Double Check/DC Detector Performance Test	PKG of 25	SBD10754	7.00
Determination of Exposure to Blood/Body Fluids (WKC-8165)	PKG of 25	SBD10781	21.00

The following Documents are Print On Demand please allow 2 to 3 business days.

Plumbing-Drain & Vent System Design - 76 page book	SBD8869P	1305D	15.00
Plumbing-Sizing the Water Supply System - 105 page book (Revised 01/12)	SBD8036P	1306D	12.50
Plumbing-Wisconsin Water Treatment Handbook - 93 page book	SBD9138P	1307D	5.95
Wisconsin POWTS Inspector Handbook	SBD10089P	1308D	14.45
Soil & Site Evaluation Handbook - 105 page book	SBD9046P	1309D	7.15
Elevator Code-four sections - 372 page book		1310D	16.45
Rental Weatherization Code & Commentary - 238 page book		1311D	12.55
Uniform Dwelling Code & Commentary - 503 page book (Revised 01/11)		1312D	30.00
Water Calculations Crew File on CD		1313CD	6.45
Multi Purpose Piping Systems Design Manual	SBD10810P	1314D	7.40
Comm. – TSSA Guidelines		61D	22.30
IBC WIC Amendment Code Insert Pgs. R:09/11		1315D	18.90
Plumbing Code Chapter 145; Fire Protection, Swimming Pools		SBD145P	6.00
Blueprint & Drafting Two – Appliance		SBD6897P	6.25
Blueprint & Drafting Two – Sewer		SBD6900P	6.75
Excavation & Trenching		SBD6920P	6.25
Builder's Level		SBD6921P	6.25
Basic & Applied Math – Sewer		SBD7001P	6.75
Basic & Applied Math – Appliance		SBD7002P	6.75
Blueprint & Drafting One		SBD7003P	6.25
Appliance Equipment Devices		SBD7007P	6.75

UDC Inspectors Materials
Uniform Dwelling Code The follow items are used by local building inspectors to enforce the Wisconsin Uniform Dwelling Code (UDC). Each dwelling requires the purchase and assignment of UDC Building Permit Seal. **Order Form may be found at the back of this Catalog**

WI Uniform Building Permit Application – 25 Pack		SBD5823	7.00
WI Uniform Building Permit Card – 25 Pack		SBD5824	7.00
Inspection Noncompliance & Final Report – 25 Pack		SBD6025	7.00
Permit to Start Construction – 25 Pack		SBD6072	7.00
UDC Informational Brochure for Homeowners – 25 Pack		SBD7955	7.00
Commercial Building Code Info Brochure – 25 Pack		SBD10115	7.00
Notice of Violation Card – 25 Pack		SBD10266	17.00
UDC Building Permit Seal	Single	SBD9494	33.00
	PKG of 5		153.00
	PKG of 10		303.00
	PKG of 25		753.00

DEPARTMENT OF SAFETY & PROFESSIONAL SERVICES http://dsps.wi.gov/

***Rental Weatherization Inspectors Materials* (Only Certified Inspectors May Order)**

Rental Weatherization Program The follow items are used state certified weatherization inspectors to inspect and certify rental properties to the Rental Weatherization Program (RWP), SPS 367. Each certified building requires a certificate of compliance stamp. **Order Form may be found a the back of this catalog**

RWP Certificate of Compliance Forms – 25 Pack		SBD7114A	7.00
RWP Field Inspection Report Form		SBD7313A	7.00
Informational Brochure for Buyers & Sellers of Rental Properties – 25 Pack		SBD7366	7.00
RWP Certificate of Compliance Stamp	Single	SBD10445	43.00
	PKG of 5		203.00
	PKG of 10		403.00
	PKG of 25		1,003.00

***UDC Modular Home Program Insignia* (Only Approved Manufacturers May Order)**

Manufactured Dwelling Program These insignias are required to be affixed to each new dwelling produced under the Wisconsin Manufactured Dwelling Program **Order blank may be found at**: http://dsps.wi.gov/sb/docs/sb-FormManufacturedDwellDoaMatlsOrder.pdf

UDC Modular Home Insignia	Single	SBD9493	28.00
	PKG of 5		128.00
	PKG of 10		253.00
	PKG of 25		628.00

Other S&PS Forms

Mechanical Refrigeration Installation Registration	PKG of 50	SBD34	9.75
Power Piping/Welding Refrigeration Piping Registrar	PKG of 25	SBD5204	8.25
Boiler & Pressure Vessel Registration Form	PKG of 50	SBD6314	9.45
Educational Course Attendance Verification	PKG of 150	SBD9142	13.00
Wisconsin Gas Systems - Certificate of Installation	PKG of 25	SBD9656	15.25
Cross Connection Control Assembly ID Tags *(Aka CCCA Pink Tags)*	PKG of 50	SBD10771	14.10

DEPARTMENT OF TRANSPORTATION http://www.dot.wisconsin.gov/

All DOT publications are **Print On Demand** please allow 2 to 3 business days for printing.

Standard Specification for Highway & Structure Construction

Browse or download free at: http://roadwaystandards.dot.wi.gov/standards/stndspec/index.htm

2012 Edition – Book	3029-12D	34.30
2012 Edition – CD Rom	3029-12CD	8.50
2013 Edition – Book	3029-13D	34.25
2013 Edition – CD Rom	3029-13CD	8.50

Construction and Materials (CMM)

Browse or download free at: http://roadwaystandards.dot.wi.gov/standards/cmm/index.htm

Nov. 2011 CMM Transmittal	3030D	11.30
Nov. 2011 CMM Full Manual	3031D	39.50

HCCI - Bid letting, Plans and proposals

http://roadwaystandards.dot.wi.gov/hcci/bid-letting/plan-proposals/index.shtm

January 08, 2013 Bid Plans & Proposals CD Rom *(1 CD)*	HC01082013	10.00
February 12, 2013 Bid Plans & Proposals CD Rom *(1 CD)*	HC02122013	10.00
March 12, 2013 Bid Plans & Proposals CD Rom *(1CD)*	HC03122013	10.00
April 09, 2013 Bid Plans & Proposals CD-ROM *(1CD)*	HC04092013	10.00
May 14, 2013 Bid Plans & Proposals CD Rom *(1CD)*	HC05122013	10.00
June 11, 2013 Bid Plans & Proposals CD ROM *(1 CD)*	HC06112013	10.00
July 23, 2013 Bid Plan & Proposals CD ROM *(Special Letting) (1CD)*	HC07232013	10.00

DEPARTMENT OF WORKFORCE DEVELOPMENT

http://dwd.wisconsin.gov/

Worker's Compensation Act of Wisconsin *(With Amendments To April 2011)* Wisconsin Worker's Compensation Law and Administrative Rules.	1403D	8.20
Wisconsin Worker's Compensation Guide Informs employees, employers, and public about Worker's Compensation system and laws.	7580D	3.25
Equal Rights Decision Digest 2012 Wisconsin Case Law – Fair Employment, Housing & Public Accommodations, Family Medical Leave and Related Statutes	9048D	20.00

DEPARTMENT OF WORKFORCE DEVELOPMENT

http://dwd.wisconsin.gov/

YOUTH APPRENTICESHIP DOCUMENTS

Arts AV Technology & Communications Program Guide		1461D	23.90
Health Science Program Guide		1465D	44.90
Architecture & Construction Program Guide		1468D	20.50
STEM Program Guide *(Science, Technology, Engineering and Mathematics)*		1469D	29.65
Production Agriculture Program Guide		1475D	15.65
Logistics Program Guide		1476D	22.30
Information Technology Program Guide		1478D	25.55
Manufacturing Program Guide		1481D	35.50
Finance Program Guide		1482D	13.80
Hospitality, Lodging and Tourism Program Guide		1483D	16.45
Youth Apprenticeship *(General Brochure)*	PKG of 25	2407D	7.55
Youth Apprenticeship Insert 1999-2000	PKG of 100	2408D	10.30
Discover WI Youth Apprenticeship A handbook for employers.	PKG of 25	2409D	9.60
Youth Apprenticeship Pocket Portfolio	PKG of 50	2410D	44.55
Arts A/V and Communication *(Brochure)*	PKG of 25	2461D	7.40
Health Science *(Brochure)*	PKG of 25	2465D	7.40
Architecture & Construction *(Brochure)*	PKG of 25	2468D	7.40
STEM *(Brochure)*	PKG of 25	2469D	7.40
Production Agriculture *(Brochure)*	PKG of 25	2475D	7.40
Logistics *(Brochure)*	PKG of 25	2476D	7.40
Information Technology *(Brochure)*	PKG of 25	2478D	7.40
Manufacturing *(Brochure)*	PKG of 25	2481D	7.40
Finance *(Brochure)*	PKG of 25	2482D	7.40
Hospitality, Lodging and Tourism *(Brochure)*	PKG of 25	2483D	7.40
Significant Exposure to Blood/Body Fluids Determination	**SEE: SKU # SBD10781 in the Safety & Professional Services section**	8165D	

WI JOB CENTER DOCUMENTS

Though on Resumes Learn techniques for improving your resume. This booklet includes examples of several resume styles, and templates for letters.	PKG of 25	4658DW	13.45
Grooming for Employment *(Flyer)* Gain an understanding of the importance of first impressions and appropriate dress with this information. Includes grooming tips.	PKG of 200	4814DW	17.00
Personal Data Record *(Brochure)* Handy, portable, worksheet-capturing data typically needed when completing job applications, and some helpful hints.	PKG of 100	4937DW	12.45
Registro de Datos Personales **Spanish Personal Data Record** *(Brochure)* Handy, portable, worksheet-capturing data typically needed when completing job applications, and some helpful hints.	PKG of 100	4938DW	12.45
Work Application Padded standard job application forms. Great for use by any Wisconsin employer!	PKG of 100	5011DW	8.65
Tips on Finding Summer Jobs Useful advice for the summertime job seeker, and for most first time job seekers. It includes practical advice to land that desired job.	PKG of 100	5641DW	16.05

DEPARTMENT OF WORKFORCE DEVELOPMENT

http://dwd.wisconsin.gov/

WI JOB CENTER DOCUMENTS

Turned Down for That Job? If you didn't get that job the first time, this information can help you learn about and overcome some barriers to employment.	PKG of 200	5694DW	17.00
Avoid Application Form Errors Accurate and complete application forms can make or break a hiring decision. Avoid common mistakes with this advice.	PKG of 100	5913DW	17.00
Resume Worksheet	PKG of 50	6024DW	8.35
Keys to Successful Interviewing Feeling locked out of the job market? Preparation is the answer that helps unlock the door. This popular booklet goes step-by-step to reveal the secrets to successful interviewing.	PKG of 25	6951DW	12.80
Telephone Tips and Techniques Suggestions for responding to telephone interviews	PKG of 25	6954DW	12.80
Job Search Issues *(Flyer)* This 17-point checklist is a good tool for job coaches, counselors, mentors, or anyone active with a job-seeking customer.	PKG of 200	8456DW	17.00
Qualities an Employer Looks for When Hiring Understanding the needs of your potential employer is an advantage in your job search. Learn how the best matches are made.	PKG of 200	8459DW	17.00
Self-Management Skills *(Flyer)* A useful exercise for job seekers to assess their self-management skills and relate to the "personality" of a hiring company.	PKG of 100	8960DW	17.00
Transferable Skills The skills you are using in your current position may apply to your next job, even if the work appears unrelated. A checklist exercise	PKG of 100	8961DW	17.00
Questions, Questions, Questions *(Flyer)* Sample interview questions written for job seekers ranging from general, goal-directed, education-related, and employment-related to management/supervisory specific.	PKG of 200	9406DW	17.00
Informational Interviewing *(Flyer)* Simple steps to follow for conducting an informational interview. Includes a list of 20 sample questions to ask.	PKG of 200	9407DW	17.00
Adjusting to Unemployment *(Flyer)* A useful explanation of the impact unemployment has on the emotional well being of people.	PKG of 25	9413DW	17.00
Resume Writing - A Basic Guide *(Booklet)* A popular basic guide to composing a resume for the person with little or no resume writing experience. Includes sample resumes and cover letters, and a resume worksheet.	PKG of 25	9433DW	12.80
Life Stress Questionnaire *(Flyer)* This self-assessment tool helps individuals quantify life stressors and includes a list of suggestions for stress reduction.	PKG of 200	9441DW	17.00
Problem Solving *(Flyer)* An enlightening outline of six steps to problem solving.	PKG of 100	9442DW	17.00
Employment Skills (Flyer) A clever device to help individuals translate their everyday skills and abilities into job-related language.	PKG of 200	9446DW	17.00
Networking (Flyer) Helping job seekers identify their web of resources is the goal of this piece. Includes a worksheet.	PKG of 100	9455DW	17.00
The Right Words to Use in Your Job Search *(Flyer)* Action verbs and descriptive words that pack a wallop with prospective employers.	PKG of 100	9463DW	17.00
Where to Look for Job Opportunities From people you know to Wisconsin Job Centers, this brochure helps job seekers identify multiple sources of job leads that will increase one's chances of finding a job.	PKG of 200	9467DW	17.00
Ability to Follow Directions *(Flyer)* Self-test that is beneficial to many people.	PKG of 200	9482DW	17.00

WI JOB CENTER DOCUMENTS

The Hidden Elements of Interviewing You convey more non-verbally in an interview than you do by speaking. Here are tips to help you present yourself successfully.	PKG of 200	9484DW	17.00
80% of Your Job Search Success Depends on Research *(Flyer)* This is a handy reminder that job seekers should have knowledge of the labor market, the employer, the job, and themselves.	PKG of 200	9517DW	17.00
Prove It! *(Flyer)* For job seekers: Applying focus to one's achievements.	PKG of 200	9526DW	17.00
Job Listing Procedures *(Flyer)* Ten practical steps for exploring job listings, including a guide to common abbreviations.	PKG of 200	9530DW	17.00
Family Finances: Getting by on Less Being unemployed means you must take control of your finances as quickly as possible. Read this material, plan, and take action!	PKG of 100	10041DW	17.00
Job Net– Business *(Brochure)* The best **no fee** way to find qualified job applicants in Wisconsin using the Job Net Wisconsin's single largest source. http://dwd.wisconsin.gov/jobnet/mapwi.htm	PKG of 200	10275DW	14.60
Job Net - Applicant *(Brochure)* A good job is easier to find anywhere in Wisconsin by using Job Net, Wisconsin's largest source of job listings http://dwd.wisconsin.gov/jobnet/mapWI.htm	PKG of 200	10295DW	14.60
Breaking into the Job Market Just got Easier *(Brochure)*	PKG of 200	10674DW	11.50
Finding the Right Professional Position Just got Easier *(Brochure)*	PKG of 100	10675DW	11.50
New WI Job Centers Re-Engineered to Meet Your Demands		10817DW	11.00
Wisconsin Employment Connection	PKG of 50	12153DW	13.05
Fidelity Bonding *(Brochure)* Employer protection, free of charge, through the Federal Bonding Program	PKG 100	13135DW	12.00
Get Focused: A Guide to Employee Benefits	PKG of 25	13428DW	18.30
Wisconsin Job Center Pocket Folders	PKG of 25	13843DW	18.25
Employee Web Resources	PKG of 50	14325DW	11.70
WOTC WtW Tax Credits Work Opportunity Tax Credit	PKG of 100	14755DW	14.90
How to Value Companies	PKG of 200	15124DW	24.30
How Well Does a Company Fit Your Requirements?	PKG of 200	15125DW	24.30
Research a Company, and Evaluate Your Future Viability	PKG of 100	15126DW	19.05
Fidelity Bonding Employee	PKG of 100	15455DW	12.00
Career and Employment Counseling	PKG of 100	15619DW	12.25
JCW - Need To Find A Job	PKG of 100	16434DW	13.65
Veterans Non-Competitive Appointment	PKG of 100	16624DW	14.65
National Career Readiness Certificate (NCRC)	PKG of 100	16700DW	16.20
JCW-Business Card Promo	PKG of 250	16734DW	10.00

Popular Website List

Administrative Code:	http://www.legis.state.wi.us/rsb/code/
Affirmative Action Data:	http://dwd.wisconsin.gov/oea/affirm.htm
Alcohol & Beverage Laws:	http://www.revenue.wi.gov/pubs/pb302.pdf
All-Provider Handbook:	http://dhfs.wisconsin.gov/medicaid3/updates/2002/2002pdfs/2002-52.pdf
Alphabetical Listing of Classifications:	http://oser.state.wi.us/docview.asp?docid=1425
Ambulance (EMS) forms:	http://dhs.wisconsin.gov/forms/DPH/dph07119.pdf
Blue Book:	http://www.legis.state.wi.us/lrb/bb/index.htm
Compensation Plan 2003-2005	http://oser.state.wi.us/subcategory.asp?linksubcatid=877&linkcatid=413&linkid=
Current Opportunities Bulletin:	http://oser.state.wi.us/docs_list.asp?doccatid=68
DSPS Commercial Bldg. Code Inserts	http://dsps.wi.gov/sb/docs/SB-CommBldgsInsertIbcAll.pdf
DSPS (Business Profession Codes)	http://dsps.wi.gov/Licenses-Permits/Credentialing/Business-Professions
DSPS (Health Profession Codes)	http://dsps.wi.gov/Licenses-Permits/Credentialing/Health-Professions
IBC Codes	http://www.iccsafe.org/Store/Pages/default.aspx
Equal Rights Decision Digest:	http://dwd.wisconsin.gov/lirc/erdgintr.htm
Groundwater/Erosion Manuals:	http://dnr.wi.gov/org/water/wm/nps/stormwater/techstds.htm
Health & Family Services Forms	http://dhfs.wisconsin.gov/forms/DMTNum.asp
Kettl Commission Report:	http://www.lafollette.wisc.edu/reform/
Law Enforcement Bulletin Order Form:	https://wilenet.org/html/career/SUBSC.pdf
Law Enforcement Directory:	https://wilenet.org/html/directory/ledhome.htm
Law Enforcement Training Manuals	https://wilenet.org/html/career/testouttrng.htm
Motor Vehicle Laws:	http://www.dot.wisconsin.gov/drivers/lawbook.htm
Opinions of the Attorney General:	http://www.doj.state.wi.us/ag/opinions/index.asp
Poster Packets (Labor Law Posters)	http://dwd.wisconsin.gov/dwd/posters-download.htm
POWTS Manuals:	http://dsps.wi.gov/php/sb-ppalopp/prodcode_result.php/POWTSM/POWTS_COMPONENT_MANUAL
Single Audit Guidelines:	http://www.doa.state.wi.us/category.asp?linkcatid=1028&linkid=81&locid=167
Slip Laws (Acts):	http://www.legis.state.wi.us/rsb/2acts.html
Statutes:	http://www.legis.state.wi.us/rsb/stats.html
Study Guide for State Employee Exams:	http://oser.state.wi.us/docview.asp?docid=1479
Tax Bulletin:	http://www.dor.state.wi.us/ise/wtb/index.html
Topical and Court Case Index:	http://www.dor.state.wi.us/ise/top-cc/index.html
Unemployment Insurance:	http://dwd.wisconsin.gov/ui/
UW Catalogs (Grad & Undergraduate):	http://www.uc.wisc.edu/catalogs.html
Wage Survey:	http://www.bls.gov/oes/
Where's The Air:	http://dnr.wi.gov/org/caer/ce/eek/teacher/wtair.htm
WI Job Center Publications Order Form:	http://www.wisconsinjobcenter.org/publications/orderform.pdf
WisLaw (Order Form):	http://www.legis.state.wi.us/rsb/ordagree.pdf
Worker's Compensation Publications:	http://dwd.wisconsin.gov/wc/about_us/publicationlist.htm
Youth Apprenticeship (Order Blank)	http://dwd.wisconsin.gov/gwblb/word_docs/docsales.doc

Popular Telephone Numbers

Department	Division/Section	Phone Number	Special Instructions
Agriculture	(*Dairy Lists*)	(608) 224-4786	*Listen to end then Leave a message*
Commerce		(608) 266-1018	
	Safety & Building Division	(608) 266-3151	
	Enrolled Code (IBC)	(608) 266-8741	
	Significant Exposure to Blood & Body Fluids	(608) 266-5649	
Health & Family Services		(608) 266-1865	
Insurance Commissioner		(608) 266-3585	
Justice (*Training & Standards*)		(608) 266-8800	
Natural Resources		(608) 266-2621	
Revenue			
	General	(608) 261-7683	
	Property Tax	(608) 266-7750	
Safety & Professional Service		(608) 266-2112	
Transportation			
	Drivers licenses	(608) 266-2353	
	Licenses Plates & Titles	(608) 266-1466	
UW Madison Campus			
	Graduate Admissions	(608) 262-2433	
	Under-Grad Admissions	(608) 262-3961	
Workforce Development		(608) 266-3131	
	Equal Rights	(608) 266-6860	
	Work Place Posters	(608) 266-6861	
Unemployment Insurance			
	Madison	(608) 232-0824	
	Milwaukee	(414) 438-7705	
	Toll Free	(800) 247-1744	

State of Wisconsin
Department of Administration
Document Sales and Distribution
4622 University Ave.
Madison, WI 53705-2156
DOADocumentSalesInformation@wisconsin.gov

DOA-3330

Document Sales Order

Ordered By:

Name _____

☐ Tax-Exempt Local Government (If Payer)

Organization's Name: _____

Street Address _____

P. O. Box _____

City, State and ZIP + 4 _____

Daytime Telephone ( ) _____

E-mail Address _____

To Order and/or for further Information please call:
(608) 266-3358 or Long Distance: 1-800-DOC SALE (362-7253)

FAX: (608) 261-8150

Check or Money Order must be made payable to:
WI Department of Administration

Open Monday through Friday, 7:45 am to 4:30 p.m.
Inter-D Address: Document Sales
4622 University Ave
(Madison Area Only)

Stock Number	Quantity	Description	Item Price	Total
SBD9494		UDC Building Permit Seals (Single)	$33.00	
		UDC Building Permit Seals (5 Pack)	$153.00	
		UDC Building Permit Seals (10 Pack)	$303.00	
		UDC Building Permit Seals (25 Pack)	$753.00	
Items above are tax exempt		**Non-Taxable Items Subtotal**		
SBD5823		Wisconsin Uniform Building Permit Application (25 Pack)	$7.00	
SBD5824		Wisconsin Uniform Building Permit Card (25 Pack)	$7.00	
SBD6025		Inspection Noncompliance & Final Report (25 Pack)	$7.00	
SBD6072		Permit to Start Construction (25 Pack)	$7.00	
SBD10266		Notice of Violation (25 Pack)	$17.00	
SBD7955		UDC Informational Brochure for Homeowners (25 Pack)	$7.00	
SBD10115		Commercial Building Code Info. Brochure (25 Pack)	$7.00	

Subtotal	
Add 5% state sales tax (WI Residents Only)	
Add 0.5% WI county sales tax (if applicable)	
Add 0.1% or 0.5% stadium tax (if applicable)	
Add $2.50 Credit Card Processing Fee (if applicable)	
Total	

State Government Customers Only

General Services Billing Information

Customer Use Code	
Optional Data	
Optional Order Number	

Authorized Signature:

Your order is subject to return if there are errors on the order form and/or an incorrect amount due was submitted. Please call for assistance at (608) 266-3358.

Credit Card Customers Only

- Orders by phone are accepted when purchases are made with VISA or MasterCard
- Include Credit Card Account Number, Signature, and Credit Card Expiration Date.
- The billing address above must match address on your credit card statement.

☐ MasterCard ☐ VISA

Credit Card Number

Expiration Date (mm/dd/ccyy) | Card Verification Code (CVC)

Signature

For Office Use Only

Date (mm/dd/ccyy)	CSR
Order No.	Customer No.
Approval No.	New Exp. Date (mm/dd/ccyy)
Amount Paid	
Payment Type ☐ CA ☐ CH ☐ V/MC ☐ GSBS ☐ FR	

This form can be made available in accessible formats to qualified individuals with disabilities. This order form may be reproduced.

Call 1-800-DOC-SALE to place an order by VISA or MasterCard

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Stock Number	Quantity	Description	Item Price	Total
SBD10445		RWP Certificate of Compliance Stamp (Single)	$43.00	
		RWP Certificate of Compliance Stamp (5 Pack)	$203.00	
		RWP Certificate of Compliance Stamp (10 Pack)	$403.00	
		RWP Certificate of Compliance Stamp (25 Pack)	$1,003.00	
Item above are Tax Exempt		**Non Taxable Items Subtotal**		
SBD7114A		RWP Certificate of Compliance Forms (25 Pack)	$7.00	
SBD7313A		RWP Field Inspection Report Forms (25 Pack)	$7.00	
SBD7366		Informational Brochure for Buyers and Sellers of Rental Properties (25 Pack)	$7.00	

Subtotal	
Add 5% state sales tax (WI Residents Only)	
Add 0.5% WI county sales tax (if applicable)	
Add 0.1% or 0.5% stadium tax (if applicable)	
Add $2.50 Credit Card Processing Fee (if applicable)	
Total	

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☐ MasterCard ☐ VISA

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