

State Capitol and Executive Residence Board

Meeting Minutes

Governor's Conference Room, Wisconsin State Capitol
September 25, 2006 at 1:00 p.m.

1. Call to Order

The meeting of the State Capitol and Executive Residence Board (SCERB) was called to order by the Chairperson, Senator Fred Risser at 1:10 p.m.

2. Roll Call

Mr. Michael Stark, SCERB Secretary, called the roll. A quorum was present.

Members Present: Ms. Sally Basting, Citizen Member; Mr. Robert Cramer, Administrator, DOA, Division of State Facilities; Mr. John J. Fernholz, Landscape Architect; Mr. Arlan Kay, Architect; Mr. Robert E. Lewcock, Interior Designer; Eugene Potente, Interior Designer; Mr. Anthony Puttnam, Architect; Senator Fred A. Risser; Representative Marlin Schneider; Senator Dale W. Schultz; Mr. James Sewell, SHS Senior Preservation Architect. Ms. Debra Woodward, Interior Designer. (12 Members Present).

Members Absent: Representative Jean Hundertmark; Senator Joseph Leibham; Representative Carol Owens; Mr. David Haley, State Chief Architect, DOA, Division of State Facilities. (4 Members Absent).

Guests Present: Mr. Michael Stark, SCERB Secretary; Mr. Michael Bath, DOA, Division of State Facilities; Mr. Gil Funk, DOA, Division of State Facilities; Mr. Ron Blair, DOA, Division of State Facilities; Mr. Ted Blazel, Senate Sergeant-at-Arms; Mr. Rick Skinrud, Assembly Sergeant-at-Arms; Ms. Laura Davis, Isthmus Architecture, Mr. William Kloster, Department of Veterans Affairs; Ms. Susan Mattix, Department of Veterans Affairs; Ms. Sarah Briganti, support staff for Senator Fred Risser; Ms. Jacque Dicks, support staff for Representative Carol Owens; Mr. Edward Hood, staff with Mr. Eugene Potente; Mr. Jason Rostan, support staff for Representative Jean Hundertmark; Mr. Jason Heikkinen, Intern in Representative Marlin Schneider's office; Mr. Christian Moran, support staff for Representative Peggy Krusick; Ms. Kristen Grill, UW student; Ms. Debbie Bothell, DOA, Division of State Facilities.

3. Approval of Previous Meeting Minutes

Motion #1: Mr. Sewell moved to accept the minutes as recorded from the March 6, 2006 SCERB meeting. Seconded by Ms. Woodward.

Motion #1 approved by a unanimous voice vote.

4. Capitol Park Promenade Test Area – 1/8 of the Capitol Square Project

Mr. Gil Funk, Director, DOA/DSF, Bureau of Facilities Management, presented SCERB members with an update on the Capitol Square project. He also accompanied the members outside to view the test area (along Pinckney Street between East Washington Avenue and King Street) and answer any questions they had regarding the pavers, benches, bike racks, waste receptacles, and drinking fountain.

Mr. Funk noted that to prevent damage to the promenade paving, only the sidewalk will be plowed in the winter. Also, the trees root systems will only be allowed to grow in the direction of the promenade to prevent future root problems on the Capitol grounds.

Mr. Kay stated that the pavers should have a beveled edge rather than the smooth edge of those used for the test area. Mr. Lewcock agreed that a beveled edge would give them a worn, older look.

Senator Schultz noted that the fencing bollards need to be strong enough to deter a vehicle from being driven on the lawn. Mr. Funk stated he would look at alternatives to present to the Board to view and vote on.

Board members then returned to the Governor's Conference Room to continue the meeting.

Motion #2: Senator Schultz moved to accept the pavers as designed but with a beveled edge and a more aged color. This was seconded by Representative Schneider.

Motion #2 approved by a unanimous voice vote.

Motion #3: Senator Risser moved to approve the benches as designed. This was seconded by Mr. Potente

Motion #3 approved by a unanimous voice vote.

Motion #4: Mr. Kay moved to approve the bike racks as designed. This was seconded by Mr. Fernold.

Motion #4 approved by a unanimous voice vote.

Motion #5: Representative Schneider moved to approve the waste receptacles as designed. This was seconded by Senator Schultz.

Motion #5 approved by a unanimous voice vote.

Motion #6: Ms. Bastings moved to approve the drinking fountain as designed. This was seconded by Ms. Woodward.

Motion #6 approved by a unanimous voice vote.

5. DOA, Division of State Facilities (DSF) Organizational Structure

Mr. Gil Funk, Director, DOA/DSF, Bureau of Facilities Management discussed the change in organizational structure of DSF. He will now be the Capitol liaison project manager. The Bureau has gone from project based management to normal day-to-day management. Dan Stephans will continue to provide guidance for the Capitol project items. Mr. Funk introduced Ron Blair, the Assistant Bureau Director, whose office is located in the Risser Building. A copy of the Division of State Facilities organizational chart was included in the handouts and Mr. Funk referenced the Division bureaus and their functions.

Check Presentation to the Capitol Preservation Foundation (Fund)

Mr. Arlan Kay presented a check for \$1,000 to Chairperson Risser on behalf of the National Organization of the Institute of American Architects.

Representative Schneider asked if the fund was protected from use by the legislature. Mr. Cramer stated that DOA Legal Counsel will look at that issue.

6. Capitol and Executive Residence Update

The Ten Year Maintenance Plan will be discussed at the next meeting as the handout materials weren't available.

A status update of the Capitol and Executive Residence maintenance and preservation was presented by Mr. Gil Funk. The handout included projects completed, projects in construction, and projects in development.

Representative Schneider had questions regarding several maintenance problems that Mr. Funk will have his staff look at.

Mr. Kay questioned why the architect position has not been filled. Mr. Cramer noted that DSF will still provide in-house expertise, and outside consultants will also be available.

7. Approval for New Tables and Chairs in the North Hearing Room

A sample of the table from Badger State Industries was displayed. The approximate cost would be \$900 each. 27 tables will be needed. Mr. Rick Skinrud, Assembly Sergeant-at-Arms, stated that the tables and chairs are a priority as the present furniture does not function for the room and presents a safety hazard. Discussion followed regarding the cost of the tables.

Mr. Lewcock noted that the cost is due to the solid wood construction and limited production (custom built).

Mr. Potente stated that we need to keep the tables and chairs compatible with the other Capitol furnishings. He suggested that Ms. Woodward and Mr. Lewcock look at other sources to purchase the chairs and tables together.

Senator Schultz stated that \$900 per table is too much to spend and felt the traditional bidding process should be used to purchase the tables and chairs.

Motion #7: Senator Risser moved to approve the formation of a committee comprised of Ms. Woodward (Chair), Mr. Lewcock and Mr. Potente to work with the Department of Administration on the designs and with unanimous consent approval to bid out the chairs and tables. This was seconded by Mr. Sewell.

Motion #7 approved by a unanimous voice vote.

8. Approval for New Coat Racks in the South Wing Hearing Rooms

Two samples of coat racks were displayed, the difference being the base and number of hooks (depending on where they will be located). A total of eight coat racks are needed. The approximate cost would be \$900 each. Representative Schneider suggested that the state seal be added to the coat racks. Mr. Kay requested that a second rail be added. Senator Schultz moved to include the coat racks with the purchase of the N Hearing Room chairs and tables and requested that Representative Schneider and Mr. Skinrud also be included on the committee in the previous motion. Without objection, the suggestion was incorporated into the previous motion.

9. Approval to Expand the Hall of Senators – 3rd Floor South Wing Cross-Corridor

In the absence of the Senate Chief Clerk, Senator Risser presented the request to expand the Hall of Senators to the other side of the third floor South Wing Cross Corridor.

Motion #8: Representative Schneider moved to expand the Hall of Senators to both sides of the corridor. This was seconded by Senator Risser.

Motion #8 approved by a unanimous voice vote.

Representative Schneider asked about creating a Hall of Representatives. Chairperson Risser said it was up to the Assembly to propose.

10. Approval to Modify the Existing Pedestals at the Senate Chamber Dais to Accommodate Printers

In the absence of the Senate Chief Clerk, Senator Risser presented the request to modify the existing pedestals at the Senate Chamber Dais to accommodate printers.

Motion #9: Moved by Representative Schneider to approve modification of the pedestals at the Senate Chamber Dais to accommodate printers. This was seconded by Senator Schultz.

Motion #9 approved by a unanimous voice vote.

11. Modifications to the Wisconsin Veteran's Memorial in the Capitol Rotunda – First Floor

A rendering of the proposed change was distributed by Ms. Laura Davis of Isthmus Architecture. It included adding two more bronze plaques – one to honor WWII veterans and a second plaque to honor future veterans.

Representative Schneider felt the plaques should include other veterans and he didn't like the look of the plaques. Ms. Davis stated that the second plaque could be changed during the year to reflect other veterans.

Mr. Sewell proposed having one plaque for war veterans and one for prisoners of war.

Mr. Fernholz suggested that the plaques have a peace component.

Chairperson Risser stated it was apparent the Board wanted to modify the existing plaques, not add more. The updated message should emphasize recognition of veterans from all wars. He asked that the matter be deferred and the revised plaques be presented to the Board for consideration.

12. Governor's Conference Room Oriental Rugs

Chairperson Risser stated that people feel the present rugs are worn.

Mr. Stark noted that the rugs were from the 1920's when they were purchased.

Mr. Potente stated that the binding in the rugs can be repaired/replaced.

The chairperson felt the rugs should be kept if possible and asked that further discussion be deferred until Dan Stephans can be present.

13. WisconsinEye - Update

Mr. Mike Bath , DOA/DSF, stated that the project is still in the design and development stage and the documents haven't been approved by DOA.

14. SCERB Handbook - Update

A rough draft of SCERB issues/precedents was handed out by Ms. Sara Briganti from Senator Risser's office. Ms. Briganti has been instrumental in preparing the handbook. She noted that further addendums will be created to include people who serve on SCERB in the future. More information will be incorporated into the handbook by the next meeting. Chairperson Risser asked for any suggestions.

Mr. Key noted that the draft is the start of something good and the handbook will be valuable.

15. SCERB Website

Mr. Stark stated that the website can be found by going to www.doa.state.wi.us and entering “SCERB” in the Keyword Search. The information includes SCERB meetings and minutes (visual and audio minutes), the Board’s history, purpose, and members.

16. Other Business

Representative Peggy Krusick had requested to have pictures of the four presidents on Mt. Rushmore be hung in GAR Hall. This was deferred for the time being.

Mr. Kay asked if \$9 million for preservation and maintenance of the Capitol will be included in the 2007-09 Biennium. Mr. Cramer stated that SCERB detail will be prepared in January and included in the Building Commission budget which is presented in March. Thereafter the budget will undergo full legislative review. Chairperson Risser noted that a good share of the next meeting will be devoted to the budget. He stated that SCERB does have money to finish the project around the Square. Mr. Cramer stated that there is \$4 million left in funding.

17. Next Meeting

Chairperson Risser stated that the next SCERB meeting is anticipated for January.

18. Adjournment

Senator Risser, Legislative Chairperson, adjourned the meeting at 3:30 p.m.

Respectfully submitted,

Michael M. Stark, Secretary
State Capitol and Executive Residence Board