

# State Capitol and Executive Residence Board

## Meeting Minutes

Governor's Conference Room, State Capitol, Madison  
September 22, 2008 at 1:00 p.m.

---

### 1. Call to Order

The meeting of the State Capitol and Executive Residence Board (SCERB) was called to order by the Chairperson, Senator Fred Risser at 1:00 p.m.

### 2. Roll Call

Ms. Marilyn Pierce, SCERB Secretary, called the roll. A quorum was present.

**Members Present:** Mr. David Helbach, Administrator, DOA, Division of State Facilities; Mr. Dave Haley, State Chief Architect; Mr. Arlan Kay, Architect; Senator Fred A. Risser; Representative Marlin Schneider; Ms. Debra Alton, Interior Designer; Mr. Eugene Potente, Interior Designer; Mr. John J. Fernholz, Landscape Architect; Senator Alan Lasee; Senator Judith Robson; Mr. James Sewell, WHS Senior Preservation Architect (11 Members Present).

**Members Absent:** Representative Carol Owens; Representative Roger Roth; Ms. Sally Basting, Citizen Member; (3 Members Absent).

There are 2 vacancies on the Board. No appointments have been made.

**Guests Present:** Mr. Gil Funk, DOA, Division of State Facilities; Mr. Michael Bath, DOA, Division of State Facilities; Ms. Debbie Bothell, DOA, Division of State Facilities; Ms. Cindy Torstveit, DOA, Division of State Facilities; Ms. Sarah Briganti, Senator Risser's Office; Mr. Ed Hood, Studios of Potente Inc.

### 3. Approval of Previous Meeting Minutes

**Motion #1:** Senator Lasee moved to accept the minutes as recorded from the December 10, 2007 SCERB meeting. Seconded by Mr. Fernholz.

**Motion #1 approved by unanimous voice vote.**

### 4. North Hearing Room Furniture Project

Ms. Cindy Torstveit, DOA/Division of State Facilities, stated that the furniture has been installed and the client is happy. She also expressed her appreciation to the subcommittee who worked on the project.

Ms. Alton thanked Ms. Torstveit for her work on the subcommittee and noted the furniture was the right decision aesthetically and budget-wise.

Mr. Rick Skinrud, Assembly Sergeant-at-Arms, stated that although it took 8 months to get the tables, the finished product is wonderful.

## 5. Governor's Conference Room

### a) Evaluation of Repairs to Existing Oriental Rugs

Ms. Cindy Torstveit, DOA/Division of State Facilities, noted the repair and repositioning of the Persian rugs has worked fairly well. There is warping and some sliding of the front rug due to traffic in the room around the head table. The rugs will continue to be rotated and repositioned as needed.

### b) Entryway Runner Sample

The present cream runner is showing a lot of dirt. Mr. Gil Funk, DOA/DSF, stated there is another runner on hand to use while the present one is being cleaned.

Ms. Torstveit brought a sample replacement. The sample has more colors and pattern and is 100% wool. The runner would cost \$6700 and would last 15-30 years. After discussion of purchasing one or two runners, a motion was made.

**Motion #2:** Mr. Helbach moved to purchase one new runner for the entrance vestibule. Seconded by Senator Lasee.

**Motion #2 approved by unanimous voice vote.**

### c) Table Top Protection Options

The three options discussed:

- Protect the tables with leather covers made from stock leather pieces left over from the East Wing Addition (the only cost would be \$1,000 labor) - the covers would hide all the detailing and alter the aesthetics of the room
- Protect the tables with a glass top – the glass tops could create moisture problems and would be very heavy if they had to be moved
- Utilize the existing blotters and develop a maintenance plan for refinishing the tables – would require a guide for users of the room to explain why the blotters need to be used for regular meetings and where they are located in the room. The tables would need refinishing every five years at cost of \$10,000.

**Motion #3:** Senator Lasee moved to use the existing blotters on the Conference Room tables and use the leather covers as backup (for events that include food and beverages). Seconded by Mr. Fernholz.

**Motion #3 approved by unanimous voice vote.**

## 6. WisconsinEye Update

Mr. Chris Long, President, presented numbers on WisconsinEye's past year of broadcasts of the Assembly, Senate, legislative commissions, Joint Finance, oral arguments of the Supreme Court, and news conferences. They are also involved in programming for Civic Wisconsin and Campaign 2008 legislative and Presidential races.

He noted that as a nonprofit and dependent on donations they have a limited budget for paid advertising. The company has a \$1 million operating budget and eleven full time employees.

Charter and Time Warner also use WisconsinEye to broadcast their programming. WisconsinEye is looking at charging subscriber fees to the cable networks.

The company also receives revenue from their archival sales. The program tapes are kept indefinitely on blue ray disks.

WisconsinEye is also looking at making an HD version of their signal available.

**7. Energy Demonstration Project at Executive Residence**

Mr. Gil Funk, DOA/DSF, proposed an energy demo of photovoltaic panels on the roof of the garage (4x8 panels could produce 200 watts to run a small pump). Discussion was held regarding exploring other demo projects at both the Executive Residence and the Capitol. All proposals would be presented to SCERB for its approval.

**Motion #4:** Mr. Helbach moved to allow the Division of State Facilities to explore the possibility of alternative energy demonstration projects at the State Capitol and Executive Residence. Seconded by Senator Robson.

**Motion #4 approved by unanimous voice vote.**

**Motion #5:** Representative Schneider moved to allow and encourage the Division of State Facilities to explore the possibility of alternative energy demonstration projects and energy solutions at all state owned buildings. Seconded by Mr. Kay.

**Motion #5 approved by unanimous voice vote.**

**8. Capital Budget/Current Project Update**

Mr. Gil Funk, DOA/DSF, answered questions regarding the capital budget and current projects at the Executive Residence and Capitol.

**Motion #6:** Senator Risser moved that the 2009-11 projects recommended by SCERB be presented to the Building Commission as a budgetary item. Seconded by Senator Robson.

**Motion #6 approved by unanimous voice vote.**

**9. Other Business**

**Fabrication and Placement of Information Sign Holders Outside of Senate Hearing Rooms**

Mr. Rob Marchant, Senate Chief Clerk, requested using a sign to post information rather than taping the information outside the hearing rooms. Ms. Alton suggested using an electronic sign system so the information could be updated as needed. She volunteered to work with Mr. Marchant and Gil Funk's team to look at options.

Following the meeting, David Helbach, as Administrator of State Facilities, directed Michael Bath of DSF to work with Rob Marchant and take their preliminary recommendations to Ms. Alton.

**10. Adjourn**

Before adjourning the meeting, Senator Risser asked Mr. Mike Bath, DOA/DSF, to lead interested members in a walk around the Capitol Promenade to view the changes.

Senator Risser, Legislative Chairperson, adjourned the meeting at 3:30 p.m.

Respectfully submitted,

Marilyn Pierce, Secretary  
State Capitol and Executive Residence Board