

State Capitol and Executive Residence Board
411 South, Capitol
Monday, September 19, 2011 at 1:00 PM

MINUTES

1. Call to Order

The meeting of the State Capitol and Executive Residence was call to order by the Chairperson, Senator Risser at 1:05 p.m.

2. Roll Call

SCERB Secretary, Keith Beck, called the roll. A quorum was present.

Members Present: Mr. Buechel, Mr. Fernholz, Ms. Shannon-Bradley, Senator Risser, Senator Schultz, Mr. Siggelkow, Representative Hintz, Representative Loudenbeck, Ms. Alton, Ms. Neitzel, Ms. Reed.

Members Absent: Senator Olsen, Mr. Kay, Representative Stroebel.

There are 2 vacancies on the Board.

Guests: First Lady Tonette Walker, Robin Zentner (DOA/DSF), Ted Crawford (DOA/DSF), Debbie Bothell (DOA/DSF), Sarah Briganti, (Office of Sen. Risser), Sanchit Mulmuley (Office of Sen. Schultz), Patricia Cicero (Lake Leaders), Megan Cain (Community Groundworks)

3. Introduction of New Members

Representative Gordon Hintz; Representative Amy Loudenbeck; Representative Duey Stroebel; Ms. Kathryn Neitzel, Public Member; Ms. Marijo Reed, Interior Designer; and Ms. Summer Shannon-Bradley, DOA/DSF Interim Administrator were introduced.

4. Approval of Previous Meeting Minutes (April 11, 2011)

Mr. Fernholz noted a change to the previous minutes. Item 5 should show a breakdown of the Capitol Grounds Repair Project - \$380,000 for the new irrigation system and \$79,700 for maintenance and repair (seed and mulch, replacement of damaged shrubs and bushes and temporary fencing).

Motion #1: Mr. Fernholz moved to accept the minutes of April 11, 2011, with the changes noted above. Seconded by Senator Schultz.

Motion #1 approved by unanimous voice vote.

5. DSF/BFM Capital Budget/Current Project Update – Robin Zentner, DOA/Division of State Facilities

Recently completed projects at the Capitol

Dome moisture – Phase I

Assembly Chamber audio system upgrade

Skylight restoration on 6th Level (29 glass panels)
Continuation of Forest Management Program (planting of 12 Red Oak and 3 Sugar Maple)
6th Floor Museum updates (displays complete)
Painting of exterior window sills
New lighting in Supreme Court
Window blind replacement

Projects under construction at the Capitol

Capitol Park irrigation
Roof and flashing repairs
North Wing restroom ADA
Maintenance related work (exterior stair re-pointing, exterior door touch-up work, interior stone chip repair)

Projects under design at the Capitol

Exterior and interior way finding ADA signage (study and recommendations)

Preliminary design for observation booth at 6th Floor Museum level (Trumpeters Ring)

Mr. Zentner requested approval to continue planning the project. The booth would consist of a molded (clear) Plexiglas enclosure (6' x 3'2" x 9') with mechanical fasteners. Access would be from the museum doors to the outside ring. It would allow visitors to look at the art work and main area but would protect the people below. It could be disassembled and stored when the Museum is closed.

Motion #2: Senator Risser moved to approve continued planning of the Observation Booth, with an update on the project at the next meeting. Seconded by Senator Schultz.

Motion #2 approved by 11-0-3 vote.

Proposed projects at the Capitol

Building-wide audio/visual upgrades
North Wing carpet replacement
Exterior lighting upgrades to Capitol Park
Elevator doors and casing replacement

Recently completed projects at the Executive Residence

Exterior stucco repairs
Emergency generator and transfer switch replacement
Office re-carpeting
Comprehensive inventory of artwork and art items
Sewing room on 2nd floor repainted

Projects under construction at the Executive Residence

Window repair on the main level

Roof replacement next spring – Bid 10/14

Painting and plaster repairs of dining room ceiling

Replacement of wood doors from gathering/reception room leading to patio

Projects under design at the Executive Residence

Small project submitted to address interior finishes of first floor sunroom, breakfast room and entry foyer. Includes plaster, stairway wood work, painting and wallpaper

Front fence and gate repairs and painting

Proposed projects at the Executive Residence

Main level kitchen upgrades (cabinetry, stove and hood)

Evaluating formal dining room wallpaper for cleaning/repair recommendations

6. Executive Residence Projects Presentation – First Lady Tonette Walker

Mrs. Walker noted the Executive Residence main level kitchen hasn't had any upgrades since the 1970's. The Wisconsin Executive Residence Foundation (WERF) would like to request in-kind donations to replace the kitchen without any structural/permanent changes. Numerous businesses have volunteered their services to implement the upgrades.

Senator Risser asked that the next meeting (December) be held at the Executive Residence so members can view the area and an architect can present a design of the upgrade.

Ms. Alton and Senator Schultz volunteered to attend the WERF Subcommittee meetings to advise them and also keep SCERB updated on the project.

Motion #3: Representative Loudenbeck moved to approve the Board's support of WERF to get estimates and solicit donations to upgrade the Executive Residence main level kitchen and get approval from SCERB on the specifics. Seconded by Senator Schultz.

Motion #3 approved by 11-0-3 vote.

WERF is also looking at additional renovations to the Executive Residence. These include: adding concrete and brick around the edge of the fire pit; replacing the curtains and carpeting, recovering the chairs and purchasing a new leather couch in the Library; replacing the wallpaper in the Sunroom and Gentlemen's Room; and replacing the ceramic floor with a wood floor in the Sunroom.

Ms. Alton and Ms. Neitzel volunteered to work with the WERF committee.

Motion #4: Senator Risser moved to approve the Board's support of WERF to get estimates and solicit donations for renovation of the fire pit, library, sunroom, and gentlemen's room. Seconded by Mr. Siggelkow.

Motion 4 approved by 10-0-3 vote, with one abstention.

7. Executive Residence Shoreline Restoration Project Status – Shoreline Project Sub-Committee

Patricia Cicero, from Lake Leaders, presented additional information regarding the shoreline restoration project. The group worked with DOA and contacted three landscapers who did a site visit and each provided a plan for the project (pro bono).

The group is asking approval to go forward with a final plan and get resources (donations) to implement the plan.

It would take a day or a day and a half for planting the area. If approved, the restoration would be done in fall 2012 or spring 2013. Weed control maintenance could be done by volunteer master gardeners or at a "Take a Stake in the Lakes" volunteer event held at the Executive Residence.

Chairperson Risser stated the project would have to be discussed in depth with the Governor's Office, as there are legal and security issues to be worked out.

He also asked that the Ad-Hoc Group meet between now and December and include Mrs. Walker in the meeting/plans. After a more thorough site analysis, the group could present a plant choice based on the soil at the December SCERB meeting.

8. Capitol Vegetable Garden

Megan Cain, from Madison Community Groundworks, gave an update on the Year Two garden. Benefits of the garden include:

Demonstrated how easy it is to grow vegetables (education)

Attracted a positive response from both in-state and out-state visitors

Provided a fair amount of food that was donated to Goodman Food Pantry

The group would like to have a garden again next year.

Motion #5: Senator Schultz moved to approve Community Groundworks' request to have a garden next year. Seconded by Ms. Alton.

Motion 5 approved by 11-0-3 vote.

9. Capitol ADA Signage - Robin Zentner, DOA/Division of State Facilities

A study is being done to get better ideas on how to improve the signage.

10. Other Business

Mr. Fernholz remarked how much the trees have grown in the Capitol Park and that an arborist should prune them this year.

Representative Loudbeck noted there are still a handful of Assembly offices with displays in the windows. DOA will send out another memo regarding the Tenant Manual policy.

11. Adjournment

The meeting concluded at 3:25 p.m.

Capitol Grounds Project 11C3H Approved by Building Commission

	Budgeted	Expended or Encumbered
A/E and DSF Fees	\$41,700	38,700=16,700 DSF \$22,000 A/E
Irrigation System	\$245,300	\$176,057
Shrubs and Trees	\$20,000	15,334
Pump	\$37,500	37,500
Temporary Fencing	\$14,400	\$8000 Materials
Seed and Mulch System	\$62,800	57,613
Contingency	\$38,000	38,000
Total	\$459,700	371,204