

**State Capitol and Executive Residence Board
Meeting Minutes
GAR Room, 417 North State Capitol
February 15, 2000 1:00 p.m.**

+++++

1. Call to Order:

- The Meeting of the State Capitol and Executive Residence Board (SCERB) was called to order by the Chairman, Representative Marc C. Duff at 1:00 p.m.

2. Introductions & Oath of Office for New Members by Chairman, Rep. Marc C. Duff.

- Ms. Susan A. Springman replaced Mr. John C. Marx as the Administrator for the Department of Administration, Division of Buildings & Police Services.
- Mr. Stephen Agostini replaced Ms. Linda Seemeyer as the Department of Administration, Executive Assistant.
- Ms. Alicia Goehring, State Historical Society Administrator for Historic Preservation replaced Mr. Bob Birmingham. [Note: Mr. Jim Sewell, SHS State Historic Preservationist was assigned on March 8, 2000 to represent Mr. George Vogt, SHS Director, in his absence, for the State Historic Society.]

3. Roll Call:

- ◆ Ms. Susan A. Springman, SCERB Secretary called the roll and a quorum was present.
 - Present: Representative Mark C. Duff; Representative Marlin D. Schneider; Representative Carol Owens; Senator Fred A. Risser; Senator Dale W. Schultz; Senator Brian B. Burke; Mr. Eugene Potente, Public Member; Mr. Anthony Putnam, Public Member; Mr. Robert E. Lewcock, Public Member; Ms. Carrie Davidson-Wood, Public Member; Ms. Shirley Preuss, Public Member; Mr. Stephen Agostini, Public Official; Ms. Susan A. Springman, Secretary.
 - Absent: Mr. Kent C. Johnson, Public Member; Dr. George L. Vogt, Director State Historical Society; Ms. Alicia Goehring, SHS Administrator for Historic Preservation; Mr. Robert Brandherm, Public Official; Mr. Walter Wilson, Public Member.
 - Guests Present: Mr. Charles Sanders, Assembly Chief Clerk; Ms. Linda Hanson, Assembly Deputy Chief Clerk; Ms. Roxanne Nelson, Supreme Court Office; Mr. Daniel Stephans, DOA-DFD Capitol Architect; Mr. Jim Schumacher, J.P. Cullen; Ms. Diane Ali-Shihabi, DASHR; Mr. Dale Dumbleton, DOA-DBPS; Mr. Thomas Krauskopf, DOA-DBPS; Ms. Tammi Alexander, DOA-DBPS; Ms. Cynthia Kraus, DOA-DBPS; Mr. Michael Bath, DOA-DBPS; Mr. Jacque Jibruiski, Assistant to Representative Carol Owens; Mr. Eric MacDonald, UW-Department of Landscape Architecture; Ms. Rebecca Mund, Hensaiki Design.

4. Approval of Minutes:

- ❖ **Motion #1:** Chairman Marc Duff moved for unanimous consent to accept the minutes as recorded from the August 25, 1999 SCERB meeting. Seconded by Senator Risser.
Motion #1 carried by a unanimous voice vote.

5. Tour of East Wing Construction Area – Governor’s Conference Room:

- ◆ Due to time constraints, the tour of the Governor’s Conference room by Mr. Jim Schumacher, JP Cullen-Project Manager, was delayed to the end of the meeting.

6. Subcommittee Appointments:

- Chairman Marc C. Duff handed out SCERB subcommittee assignments and requested that any assignment changes be sent to him.
- Ms. Carrie Davidson-Wood requested to be included on the Subcommittee on State Capitol Artwork.
- Chairman Duff directed staff to add Ms. Carrie Davidson-Wood to the Subcommittee on Capitol Artwork.

7. Maintenance Status Report of the State Capitol & Executive Residence.

- ◆ SCERB Secretary Ms. Susan A. Springman distributed the Maintenance Status Report for the State Capitol and Executive Residence dated February 15, 2000. Ms. Springman invited comments or questions from the SCERB members on any areas of the Capitol and Executive Residence maintenance and repair projects.

◆ **Window Blinds:**

Ms. Susan A. Springman introduced Ms. Cynthia Kraus, Assistant Director at the Capitol. Ms. Kraus gave a presentation recommending replacement of all window blinds in the Capitol. Window blinds were repaired and reinstalled after the restoration of the North, West and South Wings. However, most of the blinds have deteriorated due to constant use and have faded due to sun exposure. Ms. Kraus requested new blinds, uniform in color, visual exterior appearance, and recommended purchase. The request included approval for proceeding with the window blind replacement with the restoration project.

▪ **Discussion of Window Blinds:**

Mr. Duff asked why DBPS recommends color change of window blinds to a light color from the existing dark color. Ms. Kraus responded that the existing blinds (raisin) color is no longer available. Ms. Kraus stated that the selection of a uniform color to match the exterior of the building is more desirable. Mr. Duff disagreed with that concept stating that the light (beige) color would be obtrusive. Mr. Duff indicated that a light color, such as the backing from the drapery, shows too much contrast against dark windows now and this would only add to the contrast.

Senator Dale Schultz thought a lighter color, which allows light that is more natural into the offices. Mr. Bob Lewcock believes the view from the exterior would be more effective with dark colored blinds and even though, the dark blinds collect more dust and heat. Mr. Lewcock recommended that wood grain blinds would be another option to aluminum.

Representative Carol Owens stated that if all the blinds were drawn the light maybe would be the choice. However, Ms. Owens stated that the blinds are never all drawn. In fact, they are all used differently by the building occupants. Ms. Susan Springman recommended mockups of a light and dark color for comparison to be viewed by the SCERB at the next full meeting.

- ❖ **Motion #2:** Rep. Carol Owens moved that staff setup mockups of the two colors of blinds. Seconded by Mr. Steve Agostini. Chairman Duff called for a unanimous vote of the motion.
Motion #2 carried by a unanimous voice vote.

8. Subcommittee on the State Capitol.

- ◆ **East Wing Restoration.** Progress Report given by Mr. Daniel Stephans, DFD Project Manager for the Capitol restoration project. The East Wing Restoration is on schedule, except for the Governor's Conference Room. The Governor's offices are scheduled to move back into the (south side ½ of the East Wing basement, ground, and 1st floor) by December 2000. The Lt. Governor, Supreme Court and Attorney Generals offices should be able to move back into the (north side ½ of the East wing ground, 1st and all of 2nd floors) around August 2001.
 - **Restoration Discussion.** Representative Duff asked when the Legislature's Joint Finance Committee room was schedule to be completed. Mr. Stephans responded that the Joint Finance Committee room would be the last space available for occupancy. This is due to the large amount of technological equipment required for the room. Mr. Stephans stated that the SCERB committee should address the following issues: Governor's Conference Room and Suite finishes, window blinds, elevator restoration/modernization, and Capitol Park restoration.
 - **Loading Dock at East Washington Avenue (Northeast Entrance).** Mr. Dan Stephans stated that the loading dock would be relocated from the Capitol Northeast entrance to the new offsite location around June 30, 2000. The new Capitol loading dock will be located at the new Justice/Law Center and is under construction with the new facilities tunnel project. Senator Risser stated that this is long overdue and that the public will be pleased that the Capitol will have only first class entrances.
- ◆ **Supreme Court Carpet.** Progress Report given by Ms. Diane Ali-Shihabi. The carpet in the Supreme Courtroom is the last original carpet remaining in use at the Capitol. The original carpet was installed in 1912. The carpet is made of 100% wool, the color is "Old Gold," and was woven at an England Mill.
 - **Supreme Court Carpet Discussion.** The new carpeting will be 27 inches wide (width of center walkway) and hand pieced/sewn together on-site. Mr. Potente said that carpet wearing could be reduced if the new carpet is a commercial grade nylon/synthetic fiber with jute backing with a commercial grade pad. Ms. Springman stated standard procedure is to purchase 10% extra carpeting for use as replacement pieces in high traffic areas.

- ❖ **Motion #4.** Representative Duff moved for unanimous approval of the recommendation for new carpet for the Supreme Court. Senator Risser seconded.
Motion #4 carried by a unanimous voice vote.

9. Subcommittee on the State Capitol Artwork.

◆ East Wing Draperies and Carpeting.

- **Draperies:** Mr. Daniel Stephans stated that the original plan provides new draperies for the Governor, Lt. Governor, and Attorney General Offices. Mr. Potente asked if the offices of the Supreme Court Justices or historical rooms would also receive new draperies. Senator Risser responded that Dr. George Vogt and Representative Schneider wanted to participate in the discussion of the drapery issue. Senator Risser suggested that the draperies issue be deferred to a later time so that all interest parties can be present. Representative Duff added that only the leadership in the Assembly had the existing draperies replaced. He stated that if the Assembly had concerns for additional draperies it could be presented at the next meeting. The present plan only budgeted for the draperies in the offices of the Governor, Lt. Governor, and Attorney General. Additional allocation of monies will have to be approved by the Joint Finance Committee.
- **Carpeting.** The East Wing carpeting is the same as that specified in the South Wing.

◆ Governor's Conference Room Decorative Finishes.

- **Discussion:** Mr. Daniel Stephans stated there would be no major changes to the lighting. Lighting will consist of down-light decorative sconces in the Governor's Conference Room. Crystal lamps and other "hotter" lamps will be provided in the working areas of the offices. Discussion on the Decorative Finishes will be after the tour of the Governor's Conference room.

◆ Senate 3rd Floor Cross-Corridor-Decorative Finish.

- **Discussion:** Ms. Diane Ali-Shihabi presented the plans for the display of names of the members of the Wisconsin State Senate. The display of names would be in addition to the display of the original renderings in the 3rd floor south cross-corridor. A 9-inch border will be installed 2 ½ inches above the wainscot. The letter size will be 1 ¼ inches tall. Wisconsin State Senators from 1848 – 2000 will be listed on the wall. It is estimated that there is space for an additional 30+ years of senator names. Senator Risser commented that there will be 900 + names with a listing of when each Senator served and in alphabetic order. SCERB members went on a tour of the 3rd floor cross-corridor. Mr. Potente asked about accent lighting for the corridor. Ms. Ali-Shihabi responded that none was planned for at this time.

Motion #3. Senator Risser moved to approve the Senate Chief Clerk's proposal to place the Senator's names for the "Hall of Senators," utilizing the South Wall of the 3rd floor South Wing Cross-Corridor. Seconded by Senator Schultz. Chairman Duff asked for a unanimous voice vote. **Motion #3 carried by a unanimous voice vote.**

C. Capitol Public Signage. Presentation by Mr. Daniel Stephans. Meetings are in progress and will have items to present at the next (summer) SCERB meeting. Currently, signage types, usage and technologies are being studied and investigated. The Capitol Public Signage project has been delayed ten years and is now included in the last part of the Capitol Restoration Project. This will ensure compliance to current building codes and to ADA requirements.

10. Subcommittee on the Capitol Park Grounds.

A. Capitol Park Master Plan. Presentation by Mr. Tom Krauskopf, Deputy Administrator of DBPS. The goal is to develop a plan with the subcommittee that looks at the original guidelines and recognizes the intensity of use of the Capitol Park. Professor Allen and Mr. Eric MacDonald, of the UW-Department of Landscape Architecture, have met a number of times to review historic changes and to compare current conditions. Mr. MacDonald provided several handouts concerning: Landscape History of the Capitol Park; Historical Integrity Analysis - current conditions/design compared to historic conditions/design; Development of Treatment/Management Strategies - the collaboration of architecture and grounds. Ms. Rebecca Mund, of Hensaiki Design, summarized the new environment and social uses of the Capitol Park Grounds. Most of the major core landscape design elements are still in tact; however, quality has been lost over the years.

- **Capitol Park Discussions.**

11. Subcommittee on the Executive Residence.

A. Restoration Projects – Window Paint Delamination problem. No update on windows losing paint, however Marvin Windows (the manufacturer) agreed to fix any problems.

12. Other Business: None.

13. Adjournment. The Chairman, Representative Marc Duff adjourned the meeting at 3:17 p.m.

Respectfully submitted,

Susan A. Springman, Secretary
State Capitol and Executive Residence Board